

## **Prerequisites for NRIs/ FNIOs/ OCIs availing GST Exemption on Payment of Renewal Premium**

As per Government of India IGST Amendment Act 2018, Section 2(6), for Export of Service, exemption can be claimed from GST, subject to fulfilling all the conditions listed therein. Payment of Renewal Premium by an NRI/ FNIO/ OCI Policyholder will also be considered as export of service and can be granted GST exemption.

### **Prerequisites for availing GST Exemption:**

#### **1. Step 1 - Creation of Non-Resident Master**

- a) The Policyholder must submit the following documents for creation of Non-Resident Master
  - i. Application-cum-Declaration in Annexure I, which is valid till the date of expiry of VISA in case of NRIs.
  - ii. Copy of Passport with the latest immigration stamp
  - iii. Cancelled NRE A/c Cheque or Front page of NRE A/c Passbook
  - iv. Proof of Residence outside India – Any one of
    - A. Current Utility Bill
    - B. Driving Licence
    - C. Certification from Government/Embassy
    - D. Latest Foreign Bank Statement with Address
  - v. Copy of VISA – For NRIs
  - vi. Copy of Unique Identification Card of the respective Country – For FNIOs and FNIOs who are OCIs
- b) Hard copies of these self-attested documents must be submitted at the Servicing Branch only, either in person or by Post.
- c) Non-Resident Master once created will be valid till the term of the Policy in case of FNIOs and OCIs, while for NRIs, it is valid till the VISA expiry date after which one must submit the aforementioned documents for creation of Non-Resident Master.

#### **2. Step 2 – Payment of Renewal Premium**

- a) Once Non-Resident Master is created, the Policyholder can proceed to pay the Renewal Premium.
- b) To avail the GST exemption, Renewal Premium must be paid at the Cash Counter of the Servicing Branch only.
- c) At the Cash Counter, the following must be submitted:
  - i. Declaration of continued Non-Resident Status for Exemption from GST in Annexure II and
  - ii. The Cheque drawn for the amount due on the same NRE A/c, the details of which were submitted by the Policyholder as above.
- d) The Policyholder must submit the Declaration of continued Non-Resident Status for Exemption from GST in Annexure II, every time he/she pays the premium.
- e) This Declaration in Annexure II and the Cheque drawn on NRE A/c is to be presented at the Servicing Branch only, either in person or by Post.

#### **Note:**

1. Exemption of GST is to be availed at the time of payment of Renewal Premium. GST once paid cannot be refunded.
2. The above is applicable with effect from 20 -01-2022.